



# DANE ARTS

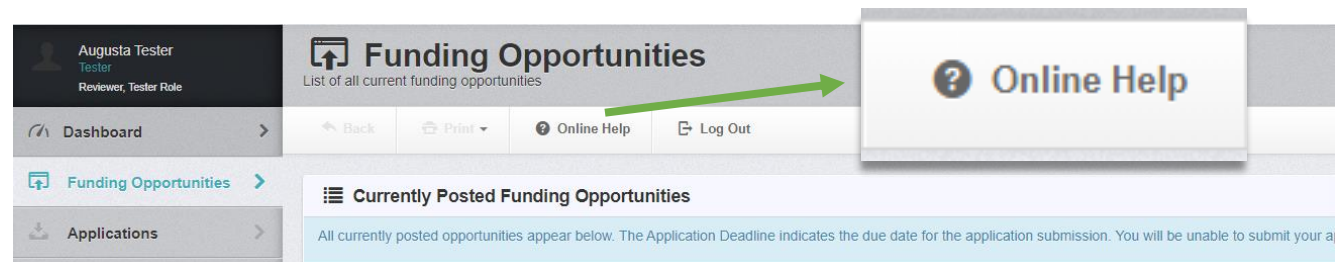
## WebGrants Update

[WebGrants](#) has a new look. This document provides a quick overview of the WebGrants update.

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### New Feature: Online Help



**Click [Online Help](#) for additional information about each module from anywhere in WebGrants.**

**Existing WebGrants Users:** Log in with your existing user name and password.

**New WebGrants Users:** Select **Click here to Register**. New applicants must be approved by Dane Arts staff before logging in. If you are applying with an existing organization, Dane Arts staff will merge your account to your organization. Please allow Dane Arts staff 1-2 business days to approve new registrations.

DANE COUNTY CULTURAL AFFAIRS COMMISSION

DANE ARTS

Login

Enter your user id and password

ptester1

.....

**SIGN IN**

[Forgot User ID?](#) [Reset Password?](#)

[Click here to Register](#)

**Announcements**

The WebGrants software has been updated and is now available for use.

**Project, Short Order, & Capital Grant Opportunities are now posted.**

**ALL APPLICATIONS ARE DUE: Thursday, February 1<sup>st</sup> by 4 PM**

We will be offering training sessions with the new user interface in January, 2024.

Please contact Augusta should you have any grant related questions.

Augusta Brulla | [brulla.augusta@countyofdane.com](mailto:brulla.augusta@countyofdane.com) | 608-238-1475

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WebGrants 7.3.12

# Logging Out

**There are two places to log out:** At the top of the screen, and in the lower right corner.

The screenshot shows the DANE ARTS Work Assignment dashboard. At the top, the header includes the DANE COUNTY CULTURAL AFFAIRS COMMISSION logo and the DANE ARTS logo. Below the header, the user's name Augusta Tester is displayed. The main content area is divided into sections: Approaching Deadlines, Recent Negotiations, Recent Correspondence, and My Site Visits. Each section contains a table of data. Two red arrows highlight the 'Log Out' buttons: one in the top navigation bar and another in the bottom right corner of the page.

**Log Out**

**Log Out**

# Funding Opportunities

You can view available grants by clicking on **Funding Opportunities** in the menu on the left side of the screen.

**DANE COUNTY CULTURAL AFFAIRS COMMISSION** **DANE ARTS**

**Work Assignment**  
All currently assigned work

Augusta Tester  
Tester  
Reviewer, Tester Role

Dashboard > Back Print Online Help Log Out

**Funding Opportunities**

**Approaching Deadlines - Next 30 Days**  
This section displays the documents with due dates arriving in the next 30 days or overdue.

Due Date	Document	Sub-Type	ID	Status	Title	Program Area
No data available in table						

**Recent Negotiations - Due Within 30 Days**  
This section displays the documents that you negotiated in the last 30 days.

Due Date	Document Type	Sub Type/Round	ID	Status	Title	Organization	Program Area
No data available in table							

**Recent Correspondence - Within the Last 30 Days**

Sent Date	Flag	From	To	Subject
No data available in table				

**My Site Visits - Inbox**  
Site Visits assigned to you personally appear below.

Due Date	Number	Type	Status	Grant	Organization	Program Area
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Contact Augusta Brulla, *Cultural Affairs Specialist*, with any questions: [brulla.augusta@countyofdane.com](mailto:brulla.augusta@countyofdane.com) | 608-283-1475

# Funding Opportunities

List of all current funding opportunities

Application Due Date

[Back](#)
[Print](#)
[Online Help](#)
[Log Out](#)

Currently Posted Funding Opportunities

All currently posted opportunities appear below. The Application Deadline indicates the due date for the application submission. You will be unable to submit your application after this date.

Search:

ID	Status	Agency	Program Area	Title	Posted Date	Final-Application Due Date
25028	Posted	Dane County Arts and Cultural Affairs Commission	Capital	Capital 2024-01	Dec 15, 2023 2:39 PM	Feb 1, 2024 4:00 PM
25000	Posted	Dane County Arts and Cultural Affairs Commission	Project	Project 2024-01 (Arts In Education, Dance, Multidisciplinary Arts/Culture, Music, Theater, Visual Arts and Local History)	Dec 15, 2023 2:39 PM	Feb 1, 2024 4:00 PM
25029	Posted	Dane County Arts and Cultural Affairs Commission	Project	Short Order Project 2024-01 (Arts In Education, Dance, Multidisciplinary Arts/Culture, Music, Theater, Visual Arts and Local History) - Copy	Dec 15, 2023 2:40 PM	Feb 1, 2024 4:00 PM

Showing 1 to 3 of 3 entries

Reference the *Title* field for the specific type of grant application (Capital, Project, Short Order).

Title

Capital 2024-01

Project 2024-01 (Arts In Education, Dance, Multidisciplinary Arts/Culture, Music, Theater, Visual Arts and Local History)

Short Order Project 2024-01 (Arts In Education, Dance, Multidisciplinary Arts/Culture, Music, Theater, Visual Arts and Local History) - Copy

Click on the funding opportunity to view details and apply.



Funding Opportunity Details

Ask a Question

Copy Existing Application

Start New Application

## 25000 - Project 2024-01 (Arts In Education, Dance, Multidisciplinary Arts/Culture, Music, Theater, Visual Arts and Local History)

[Funding Opportunity Details](#)


### Project

**Final Application Deadline: Feb 1, 2024 4:00 PM**

Status:	Posted	Program Officer:	Augusta Brulla
Posted Date:	Dec 15, 2023 2:39 PM	Phone:	(608) 283-1475 x
Award Amount Range:	No Limit - \$5,250.00	Email:	<a href="mailto:brulla.augusta@countyofdane.com">brulla.augusta@countyofdane.com</a>
Project Dates:	05/01/2024 - 06/30/2025		
Award Announcement Date:	04/22/2024		

### Description

*Description*



**Project Grant Opportunity**

Dane County Arts and Cultural Affairs Commission (Dane Arts) awards project grants in two grant cycles per year. Projects have personnel and a specific budget focused upon a collection of activities directly related to one another, i.e., concert series, production or exhibition.

Applicants have the option of **starting a new application** or **copying an existing application**.

Ask a Question

Copy Existing Application

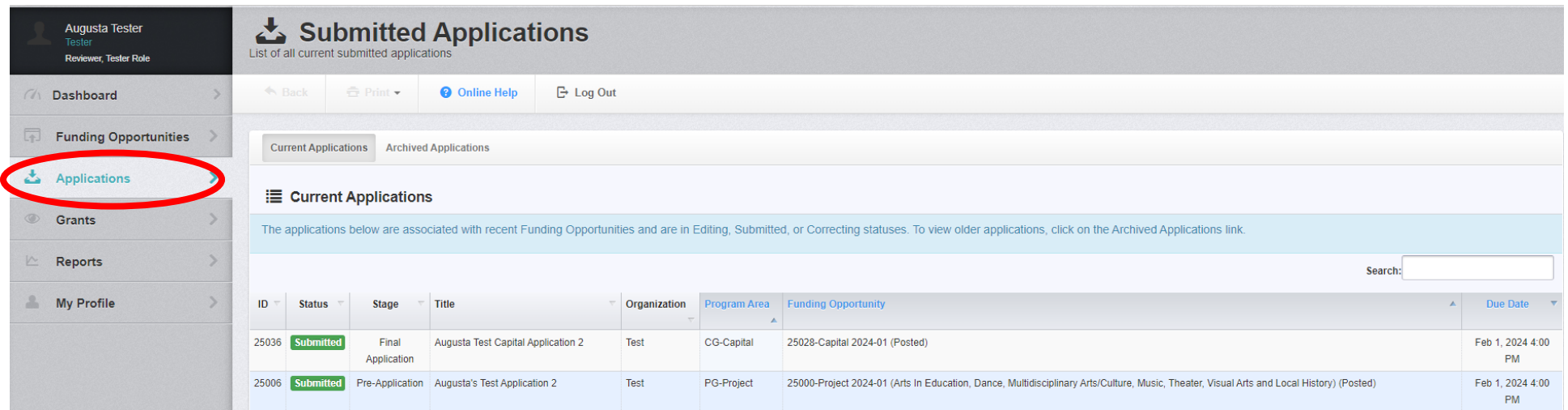
Start New Application

# Applications

Select **Applications** to view all current applications, including applications that are in editing mode or applications submitted.

## Go to the Application module to:

- Edit an application that has already been started.
- Correct an application that has been sent back for correction by Dane Arts staff.
- View submitted applications that have not yet been awarded.



**Submitted Applications**  
List of all current submitted applications

Back Print Online Help Log Out

Current Applications Archived Applications

### Current Applications

The applications below are associated with recent Funding Opportunities and are in Editing, Submitted, or Correcting statuses. To view older applications, click on the Archived Applications link.

Search:

ID	Status	Stage	Title	Organization	Program Area	Funding Opportunity	Due Date
25036	Submitted	Final Application	Augusta Test Capital Application 2	Test	CG-Capital	25028-Capital 2024-01 (Posted)	Feb 1, 2024 4:00 PM
25006	Submitted	Pre-Application	Augusta's Test Application 2	Test	PG-Project	25000-Project 2024-01 (Arts In Education, Dance, Multidisciplinary Arts/Culture, Music, Theater, Visual Arts and Local History) (Posted)	Feb 1, 2024 4:00 PM

# Grants

Once an application has been awarded, and all required materials have been sent to Dane Arts staff, applications will move to *Underway* status and can be found within the **Grants** module.

The **Current Grants** tab displays grants that are in-progress. The **Closed Grants** tab displays grants that are complete and have final reports filed.

The screenshot displays the Grants module interface. On the left is a sidebar with navigation links: Dashboard, Funding Opportunities, Applications, Grants (circled in red), Reports, and My Profile. The main content area is titled 'Grant' with the subtitle 'List of all current grants'. It features a top navigation bar with 'Current Grants', 'Closed Grants', and 'Search Claims' tabs. A red arrow points from the 'Current Grants' tab in the sidebar to the 'Current Grants' tab in the top navigation bar. Below the tabs, the 'Current Grants' section is active, showing a message 'All active grants are listed below.' and a table with columns: ID, Status, Year, Title, Organization, Program Area, Funding Opportunity, Duration, and Grant Amount. The table is currently empty, displaying 'No data available in table' and 'Showing 0 to 0 of 0 entries'. A search bar is located at the top right of the table area.



# My Profile

Use the **My Profile** module to reset password or edit individual or organizational profile details.

Augusta Tester  
Tester  
Reviewer, Tester Role

Dashboard >

Funding Opportunities >

Applications >

Grants >

Reports >

My Profile >

My Profile  
Update your own personal contact information

Back | Print | Online Help | Log Out

Reset Password

Edit My Profile

Tester, Augusta

Standard Help: Online Help for External My Profile  
Client Help: Online Help for External My Profile

Name:

Ms. Augusta Marine Tester

Salutation First Name Middle Name Last Name

Title:

Tester

Email\*:

augusta.brulla@gmail.com

Address\*:

210 Martin Luther King Jr Blvd  
Room 205  
  
Madison Wisconsin 53703  
City State/Province Postal Code/Zip

Phone\*:

(608) 283-1475 Ext.  
Phone  
###-###-####

Fax:

###-###-####

What Program are you most interested in? This information is used in order to process your registration purposes only and does not restrict your ability to apply for other programs.?

Program Area of Interest\*:

Project

Last Edited By: Augusta Tester - Dec 14, 2023 3:46 PM

Applicants may edit organization details through the **Associated Organizations** module at the bottom of the screen.

Associated Organizations						
Name	Type	Title at Org	Website	Phone	City	State
Test	Other			6082831475	Madison	Wisconsin

Contact Augusta Brulla, *Cultural Affairs Specialist*, with any questions: [brulla.augusta@countyofdane.com](mailto:brulla.augusta@countyofdane.com) | 608-283-1475

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